

Littledean Church of England Primary School

Church Street, Littledean, Gloucestershire, GL14 3NL

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Website: www.littledeanprimary.co.uk



People with time for Children

10th July 2017

Dear Parents,

Littledean Pre-School, Opening Hours from September 2017

Thank you for indicating which sessions you would prefer your child to attend from September. We have collated these and have decided that to meet the demand for places and to remain financially viable we must make changes to the sessions that we offer.

From Tuesday 4th September until Friday 15th December we are able to offer the following sessions:

Monday	8.45 – 3.00
Tuesday	Closed all day
Wednesday	8.45 – 1.15
Thursday	8.45 – 3.00
Friday	8.45 – 3.00

We now ask that you confirm, by returning the attached form, which sessions you would like your child to attend. Official funding forms and/or invoices will be issued in September.

You are able to check your eligibility for 30 hours free childcare by visiting www.childcarechoices.gov.uk/ and obtaining an eligibility code. This code will need to be given to the Pre-School or School Office before 19th July 2017. We are then required to verify that the code is valid. **Unfortunately if we are not able to verify your code before the end of the school term you will not be able to claim the additional funding**, however we will be able to invoice you for these additional hours. Parents will need to reconfirm their eligibility every 3 months. Please also see the guidance attached from the Department for Education.

Should you have any concerns or queries please do not hesitate to contact me.

Yours sincerely,

Pam Bayliss

Pre-School Manager

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Pre-School, September 2017, Please return before 17th July 2017

Childs Name

Sessions Required: Please circle

Monday	8.45 – 11.45	8.45 – 1.15	8.45 – 3.00	12.00 – 3.00
Tuesday	closed all day			
Wednesday	8.45 – 11.45	8.45 – 1.15		
Thursday	8.45 – 11.45	8.45 – 1.15	8.45 – 3.00	12.00 – 3.00
Friday	8.45 – 11.45	8.45 – 1.15	8.45 – 3.00	12.00 – 3.00

8.45-11.45 – 3 hours
8.45-1.15 – 4 ¼ hours
12.00-3.00 – 3 hours
8.45-3.00 – 6 ¼ hours

Total number of Hours Hours for Year 3/4 year old funding Hours for Invoice

☐ Details of eligibility code attached

Signed Dated

Head teacher: Mrs Hayley McGoldrick