## **Littledean Church of England Primary School**

Church Street, Littledean, Gloucestershire, GL14 3NL

Telephone: 01594 822171

Fax: 01594 825436

Email: admin@littledean.gloucs.sch.uk Website: www.littledeanprimary.co.uk

Twitter: @littledeansch



Loving one another, building each other up

29<sup>th</sup> May 2020

## **Dear Parents**

As we prepare to welcome your children back into school there are a few changes to our normal procedures that you need to be aware of. In order to enable us to adhere to social distancing rules we will be operating a staggered start and end to the school day. The timings and the entrances that we would like the children to use are detailed below:

|               | Start Time & Entrance           | Finish Time & Exit              |
|---------------|---------------------------------|---------------------------------|
| Reception     | 9.10 – Holly Leaves Door        | 2.30 – Holly leaves Door        |
| Year 1        | 8.50 – Holly Berries Door       | 2.40 – Holly Berries Door       |
| KW/Vulnerable | 8.40 – Library Door             | 3.00 – Library Door             |
| Year 6        | 9.00 – Head Teacher Office Door | 2.50 – Head Teacher Office Door |

If you have children in more than one group then please choose one of the allocated times to drop them off.

We will be operating a 'drop and go' system where we will require you to drop your child at the specified entrance and then leave the school grounds so that we have as few people on site as possible.

We would ask that no adults come into the school without prior arrangement. If you have any questions, queries or need to pass on any information, please contact the school office either by email or by telephone.

Children are not required to wear school uniform and we ask that where possible the children wear fresh clothes each day. Please ensure that your child has sun-cream applied before they attend school each morning. If you would like your child to re-apply sun cream during the day, please send some in that we can keep in school for the foreseeable future. If possible also send in a sun hat that your child can keep in school.

There will be no hot dinners, fruit or milk available for the foreseeable future so we ask that you send your child in to school with a packed lunch and a snack. If your child is eligible for Universal Free School Meals, then a lunch will be ordered for them.

We ask that children do not bring anything into school with them other than their lunch box and water bottle (and their sun cream and sunhat on the first day).

If you change your mind about whether you would like your child to attend school in one of the specified year groups please be aware that we will only be accepting new children into each 'bubble' or group on a Monday, no new children will be admitted into the group mid-week. Please contact the school office if this applies to you and you would like your child to start attending. If your situation changes and you are a key worker and would like your child to attend, please contact the school and we will be able to discuss this with you.

As always we thank you for your support as we follow the necessary guidance to keep our children and staff safe.

Yours sincerely

Hayley McGoldrick

Head Teacher: Mrs Hayley McGoldrick